

Games Night Host

Do you enjoy making people feel welcome?

Can you contribute to a friendly, non-judgemental atmosphere?

Would you like to provide opportunities for people to socialise post-lockdown?

We have a year-long position for a host for our games nights. Knowledge of games is not essential, however it is essential to have to build rapport quickly, have an understanding and non-judgemental attitude towards people that may suffer anxiety in social situations, and to be able to facilitate the building of relationships between people.

Job Description

Summary of the role

We are looking forward to begin running games night, in which up to 100 people at a time will come together to play. These people may be regular gamers or new gamers. People who come with a group of friends, or people who are looking to build new friendships. People who are referred to us via 'social prescribers' or people who find us organically. The person who takes this role will help with the practical elements of setting up and running the games nights, but most importantly welcome participants and get them quickly settled into games with other people.

5 hours per week

£10 per hour

12 month contract

People's Meeples exists to promote the social and educational benefits of gaming to all.

Key Responsibilities

- Facilitate the smooth running of weekly games nights
- Work with volunteers to teach new games to participants
- Communicate with new participants ahead of sessions
- Welcome participants and, where required, facilitate the development of new relationships
- Work with the management committee to ensure a safe, welcoming, non-judgemental environment
- Ensure that the health and safety policies and procedures are adhered to and promote non-discriminatory practices.
- Ensure that service delivery is monitored and recorded accurately and competently to ensure adequate evaluation and reporting to funders and stakeholders is possible
- To ensure that any incidents are responded to promptly within People's Meeples' procedures
- To ensure that due regard is paid to accident reporting, risk assessment, and health and safety issues.

Administration

- Provide verbal and written feedback to management
- Attend training and meetings as required

Support to Service Users

- To assist in ensuring that the environment is safe and responsive to individual needs
- To support the service users, enabling them to engage with each other and members of the team
- Ensure that service users receive the necessary care and support to enable them to participate in games and activities
- Demonstrate knowledge and awareness of safeguarding policies and procedures
- Ensure the needs of service users are considered at all times, taking into consideration sensory, physical, emotional or learning needs
- Assist in planning and pursuing agreed strategies to support and alleviate behaviours that challenge

Teamwork

- Participate in promoting a team approach at all times
- Be polite, courteous and supportive to all team members
- Greet all visitors and manage expectations
- Work in accordance with training and agreed policies, practices, and procedures

- Participate in and contribute to meetings
- Support colleagues in difficult situations in the work place
- Ensure issues of concern are elevated to more knowledgeable members of staff

Personal Development

- Attend supervision meetings and have a willingness to be accountable
- Learn new games
- To undertake training as required, including training outside of usual working hours/place of work

General

- Work to agreed standards
- Have a flexible attitude to working arrangements
- Any other duties as reasonable requested to ensure an excellent experience for participants.

This list is not intended to be exhaustive and may change with the needs of the organisation

Person Specification

	Essential	Desirable
Qualifications		
Qualification in English and Maths at GCSE Grade C (level 4) and above		X
Experience		
Experience of working with people in a social or therapeutic capacity	X	
Experience of playing and teaching games, or a willingness to learn	X	
Experience managing volunteers		X
Experience of working with people with anxiety		X
Experience of act as 'host' and creating a welcoming environment	X	
Skills and Knowledge		
Good understanding of people with social anxiety, or a willingness to undertake training in the area	X	
Ability to work flexibly as part of a team and demonstrate flexibility	X	
Good oral communication skills, particularly an ability to teach games	X	

Good organisational skills	X
An ability to work effectively with service users, families, other professionals and staff	X
Personal Qualities	
To be patient, reliable, honest, flexible and motivated	X
Good interpersonal skills	X
To be able to work effectively in a team and on own	X
To be able to work constructively, respectfully, and sensitively with families and other stakeholders, and to maintain appropriate boundaries	X
Other	
Willingness to attend training	x
Willingness to accept feedback and guidance	X